

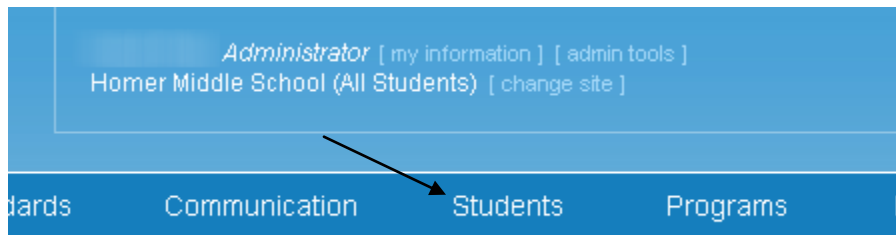
Accessing Co-Taught Students in DataDirector

Currently, you need to have building access to see students in your co-taught class. You know if you have building access if you see “All Students” in addition to “My Students”. Your co-taught class will be in the “All Students” section. If you do not have “All Students” check with your building administrator on how to increase your level of access.

1. Click on “All Students”

Site Name	Site ID	Available Sites/Views
Homer Community High School	1748	All Students
Homer Middle School	6811	My Students
Homer Middle School	6811	All Students
Lillian Fletcher Elem. School	2179	All Students

2. Click on the “Students” tab.



3. On the next page, click on “Teachers”.



4. Scroll down and check the box next to the co-taught name and click "Go".

GO >>

iddle School - [Show Past Users](#)

<input type="checkbox"/> Betz &, Peacock	<input type="checkbox"/> Blashfield
<input type="checkbox"/> Crandall, Royce	<input type="checkbox"/> Crandall J
<input type="checkbox"/> Grazul, Kendall	<input type="checkbox"/> Hritzak &,
<input type="checkbox"/> Math 8, New	<input type="checkbox"/> McMeekir
<input type="checkbox"/> Moffett, Matthew	<input type="checkbox"/> Mueller, J
<input type="checkbox"/> Pebernat, Rhonda	<input type="checkbox"/> Ramirez,
<input checked="" type="checkbox"/> Rayl &, Leathead	<input type="checkbox"/> Sitkiewicz
<input type="checkbox"/> T. ...	<input type="checkbox"/> U. ...

5. This search will return the students rostered to this co-taught user.

Displaying 1 - 27 of 27 students Show students per page


  



<u>Lastname</u>	<u>Firstname</u>	<u>Student ID</u>	<u>Academic Year</u>	<u>Grade</u>
			2012	5
			2012	5
			2012	5
			2012	5
			2012	5
			2012	5
			2012	5

6. On the left side of the screen, click "Exams".

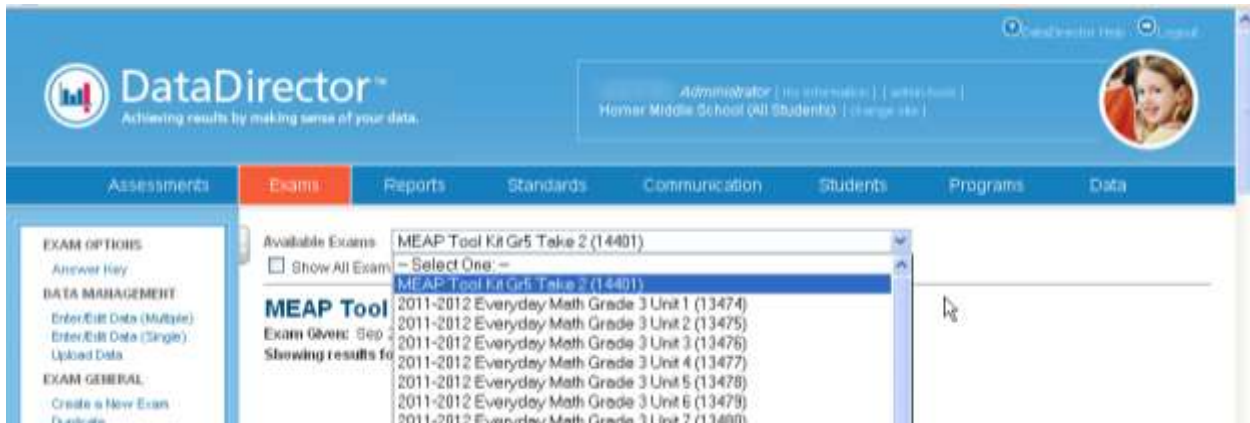
VIEW

- Assessments
- Demographics
- Exams
- Students (2011-2012)
- Students (2010-2011)
- Students (2009-2010)



7. On the next screen, select the exam you'd like to attach these kids to.



8. If you need to enter data by hand, select the “Enter/Edit Data (Multiple)” link.

